

## August 22, 2016

## CIRCULAR LETTER TO ALL MEMBER COMPANIES

Re: North Carolina Basic Manual Update
Part 2 – Classifications
Phraseology Notes and Classification Index

The North Carolina Rate Bureau (Bureau) filed and the North Carolina Department of Insurance (DOI), approved revisions to the North Carolina Basic Manual for Workers Compensation and Employers Liability (NC Basic Manual) to be effective August 12, 2016.

In a continuing effort to enhance the state-specific NC Basic Manual, Part 2 – Classifications has been revised to include phraseology notes specific to classification codes applicable in North Carolina. Updates have also been made to the Classification Index, also located in Part 2 – Classifications of the NC Basic Manual.

These revisions are now available in the online version of the manual, which may be downloaded or printed in PDF format with the permission of the Bureau.

If you have questions, contact the NCRB Information Center at 919-582-1056 or via email at <a href="mailto:wcinfo@ncrb.org">wcinfo@ncrb.org</a>.

Sincerely,

Joanna Biliouris Chief Operating Officer

JB:dms

C-16-17